



Flathead Conservation District  
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### **CALL TO ORDER & ATTENDANCE**

Chairman Ronald Buentemeier called the meeting to order at 7:00 P.M. in the conference room.

Board members present: Ronald Buentemeier, Chairman; Pete Woll, Vice Chairman; Camisha Sawtelle, Secretary/Treasurer; Dean Sirucek, Supervisor; Verdell Jackson, Supervisor; being a quorum of the Board.

Also in attendance were: Valerie Kurth, Cynthia Ingelfinger and Ginger Kauffman, FCD staff; Leo Rosenthal and Kenny Breidinger, MFWP; Susan Hulslander, CPA; Mikel Siemens.

Supervisors Absent: John Ellis, Supervisor; Mark Siderius, Supervisor. Absences are excused.

### **MINUTES**

Dean Sirucek made a motion “to approve the minutes of the November 28, 2016 Business meeting as presented.” Verdell Jackson seconded. Motion carried unanimously.

### **CORRESPONDENCE**

1. Email from Elena Evans, Montana Association of Conservation Districts (MACD): to receive emails directly regarding work of the Mussel Response Team go to [https://public.govdelivery.com/accounts/MTFWP/subscriber/new?topic\\_id=MTWP\\_118](https://public.govdelivery.com/accounts/MTFWP/subscriber/new?topic_id=MTWP_118)
2. Email: MACD and Soil and Water Conservation Districts of Montana (SWCDM) November Monthly Report
3. Email: Flathead Lakers December newsletter *River 2 Lake* [www.flatheadrivertolake.org](http://www.flatheadrivertolake.org)
4. Email: Whitefish Planning Board December 12, 2016 meeting agenda <http://www.cityofwhitefish.org/boards-and-committees/whitefish-city-county-planning-board.php>
5. Email: McCone Conservation District December 2016 newsletter *Conservation News* <https://mcconecountycd.com>
6. Email: SWCDM November 30, 2016 issue of *The Montana Conservationist* <http://swcdmi.org>
7. Email: Custer County Conservation District December newsletter *Conservation Update* <http://www.custercountyconservationdistrict.org>



**FINANCIAL**

The following bills were reviewed:

1. Flathead Beacon \$528.00
2. Mountain States Leasing \$1545.56
3. Summit Ranch/Preparatory School \$1749.00
4. Whitefish Lake Institute \$5861.00

Pete Woll made a motion “to approve the bills as presented.” Dean Sirucek seconded. Motion carried unanimously.

**PUBLIC COMMENT PERIOD:** No one was present to comment on items not on the agenda.

**ANNUAL FINANCIAL REPORT:** Susan Hulslander, CPA, presented the FY 2015/2016 Annual Financial Report ending June 30, 2016, to the Flathead CD Board. Discussion held. Camisha Sawtelle made a motion “to accept the Independent Accountant’s Compilation Report presented by Susan Hulslander, CPA.” Pete Woll seconded. Motion carried unanimously.

**310**

**KELLEY, FL2016043C, Ashley Creek trib, complaint:** Discussion held. Dean Sirucek made a motion “this is determined to be a violation. A letter is be sent to the landowner to submit an application for an after-the-fact 310-permit.” Verdell Jackson seconded. Motion carried unanimously.

**MARION, FL2016051, Sanko Creek, bridge/withdrawal letter:** Discussion held. Jackson made a motion “to withdraw the application as requested by the applicant.” Pete Woll seconded. Motion carried unanimously.

**NEW BUSINESS**

**HASKILL BASIN RD CULVERT REPLACEMENT GR #223-17-3491:** Discussion held. Dean Sirucek made a motion “to approve amendment to the Haskill Basin Road Culvert Replacement grant #223-17-3491 to extend the deadline date to May 31, 2017.” Verdell Jackson seconded. Motion carried unanimously.

**PROJECT LEARNING TREE:** Discussion held. Camisha Sawtelle made a motion “to approve the cost share with Women In Timber for the Early Childhood Project Learning Tree Workshop to be held April 2017 at the cost of \$500.” Pete Woll seconded. Motion carried unanimously.

**STAFF TRAINING:** Discussion held. Pete Woll made a motion “to approve Cynthia Ingelfinger taking the Wetland and Riparian Ecology and Management on-line course in the amount of \$500.” Dean Sirucek seconded. Motion carried unanimously.



**DECLARATORY RULING – SCHEDULING ORDERS & SUPERVISOR COMP:** Mikel Siemens asked if the Board could change the date that all written statements and rebuttal information must be submitted, due to extenuating circumstances. Discussion held.

Discussion held. Dean Sirucek made a motion “that the scheduling order for the public hearing on Bear Creek, Stalowy, be amended such that all the dates are moved 7 days into the future from what is drafted.” Verdell Jackson seconded. Motion carried unanimously.

The Public Hearing Meeting was tentatively set for Monday, March 6, 2017, 6:00 P.M. Valerie Kurth will investigate meeting place options and review with the Chairman.

Pete Woll made a motion “that supervisors will be paid for any district work activities outside of 310-meetings and business meetings.” Verdell Jackson seconded. Motion carried unanimously.

Ronald Buentemeier asked if the board would want a status report from Mr. Stalowy on the project. Mikel Siemens stated that operations have been discontinued due to weather conditions. Discussion held. Pete Woll made a motion “to request from the Stalowys a status report as of when the work was done this fall because of freeze up and what was accomplished.” Dean Sirucek seconded. Motion carried unanimously. The board asked that Mikel Siemens submit a brief report by the January 9, 2017, 310-meeting.

**MATTERS OF THE BOARD/STAFF**

- Planning Meeting - Thursday, February 9, 2017, 9:00 A.M. – 11:00 AM
- Copier Contract

The next 310- meeting is scheduled for Monday, January 9, 2017, 7:00 P.M. in the conference room of the USDA building at 133 Interstate Lane, Kalispell.

**ADJOURNMENT:** Verdell Jackson made a motion “to adjourn.” Pete Woll seconded. Motion carried unanimously. As there was no further business, the meeting was adjourned at 8:55 P.M.

Submitted By: Ginger Kauffman, Administrator

**Minutes approved by FCD Board motion made on:**

<u>1/9/2017</u>	<u>Ronald Buentemeier</u>	<u>Chairman</u>
(Date)	(Signature)	(Title - Chairman, Vice-Chairman, etc.)

